

# Westfield Fire and Rescue District Board of Trustees

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Special/ Regular Meeting  
April 7, 2014

Likley opens the meeting at 6:15 PM.

Roll call: Thombs- aye, Likley- aye, Schmidt- aye.

Also in attendance: Chief Fletcher, Megan Raschek (OTARMA Representative)

Megan Raschek discussed OTARMA's insurance policy for the Fire District. The discussion led to keeping the Fire District policy separate from the township's policy due to separate funds. OTARMA is a non-profit insurance representative and its purpose is to supply townships with property and liability insurance at a reasonable price. Raschek also stated that there has never been a rate increase in 27 years. The first year OTARMA will meet with the Fire District to review best practices and is currently rated an AAA+ company.

Raschek provided the trustees with specific quotes for General Auto to insure public officials and property liability. Likley had provided Raschek with current policy for quotes. Raschek focused on explaining the following:

General- Any employee (including volunteers) will be insured.

- Volunteers from home to station will be covered
- Automobile Insurance is for equipment Chief is ever denied liability insurance will be covered by this insurance
- Good Samaritan (Ohio Revised Code)- \$3,000,000.00 coverage
- Injunctive Relief- coverage for a change in procedure but not seeking money
- Third party claim to property that may be damaged
- Wrongful Acts- hiring and firing

Automobile-

- District Business- Secondary insurance for autos that are used for township business- deductible is paid by OTARMA
- Maintain a motor vehicle record is not required but is helpful
- Driving Policies- no age restrictions for operating fire vehicles
- Medical Expenses- \$1,000.00 (auto injury for small cases) after primary insurance has been used
- Property in unattended vehicle- \$500.00
- Vehicle rental \$500.00 a day
- Pollution costs- extra expense (water damage, hose freezing, etc...)

Guarantee Replacement Value for vehicles- This policy will cover for total replacement cost (follow the industry standard). For replacement value an increased cost to the WFRD of \$1032.00 more than original quoted cost.

- Discussion to take off the 1999 Spartan Pumper Truck

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- 2014 Lifeline Rescue Squad (\$168,000) will replace the Horton Ambulance.

## Personal Property- (Buildings and contents)

- Contract with Village and Township since they lease the fire house to the Fire District.
- OTARMA will need a copy of the contract when the Village and Township sign.
- An updated list of equipment will be provided by the chief.
- Any new products will be covered (up to \$50,000) and then adjusted at the next renewal.

## Misc. Property

- Includes portable equipment (Gator).
- The policy will group the lesser valued items into amounts of \$3500.00.
- Current package is \$7500.00.

Replacement value is an annual payment of \$8632.00 for all of the items (an increase of \$1032.00) but not the final price since the 1999 Pumper will be removed from the policy.

Roschek said that this is the "broadest coverage" so you'll never be under insured and the township will not be able to find this coverage with traditional coverage.

Schmidt asked if this policy was comparable to the current policy. Roschek said that it's far better; \$1,000,000 in liability, \$2,000,000 aggregate and rental reimbursement is included and this new policy is a \$3,000,000 in liability with no aggregate.

Thombs questioned having a discount for having multiple policies.

## Chief's Report

- State Fire Academy "Feel the Heat" on May 3, 2014 is open to public officials who would like to experience being a fire fighter.
- Report: 38 calls; 22 squad, 5 fire, 11 vehicle accidents (due to ice and snow).
- Township- 23; Village- 7; Lodi- 7; Wadsworth- 1
- Dianna Kemp has joined our department and is an EMT and will be done with paramedic school in December.
- New squad will be available in about 3 weeks and will need a couple of additional weeks for the lettering.
- Fire District will participate in Prom Promise with the Cloverleaf School District and a mock crash event will be held. Other participants will be the Prosecutor's Office, Law Enforcement, other fire departments and State Highway Patrol.
- New schedule is working and the meeting requirements are being met.

Correspondence- Invoice for Sheriff's Department for dispatch of EMS and Fire trucks (911 calls). The chief will compare this year to last year's cost. Ruprecht has insured that there will be 1 invoice for the



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Village and Township instead of individual bills. The Sheriff's Department is not part of this invoice since it is covered in general taxes.

- Direct Deposit is 100% for all WFRD employees.

## **Fiscal Officer's Report**

Payroll EFT's of \$10,385, 53 and warrants of 24, 464.87 need to be paid totaling \$34,853.39. Fund status is in the amount of \$225,170.54.

Sheriff Department's appropriations were not enough so a transfer from contingencies to the general fund in the amount of \$2,800 must be made.

Bonds have been received.

***Likley makes a motion to pay the Westfield Fire and Rescue bills as submitted in the total amount of \$34,853.39; seconded by Schmidt.***

Discussion: Likley would like the record to reflect that the payments from the last trustee's meeting (March 17, 2014) have been included in the total amount spent.

***Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.***

***Likley makes a motion to support \$2800.00 from contingencies to the general fund; seconded by Thombs.***

***Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.***

## **Accepting Minutes**

***Likley makes a motion to accept the March 3, 2014 minutes with corrections; seconded by Thombs.***

***Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.***

***Likley makes a motion to accept the March 4, 2014 Village Special Meeting Minutes; seconded by Schmidt.***

***Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.***

## **Old Business**

Likley announces that the trustees are waiting for Assistant Prosecutor Thorne's response regarding the fire contract draft with the Village.

Likley inquires about the Infrared Camera and Training. The chief will keep the trustees posted.

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## New Business

**Likley makes a motion to accept Resolution 2014-06, Open Meetings under Sunshine Law to amend the WFRD meeting times; and the first Monday WFRD meeting will start at 6:00 PM and the third Monday WFRD meeting will begin at 6:30 PM; seconded by Thombs.**

**Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.**

**Likley tabled the Resolution 2014-07, Open Records, to the next meeting.**

## Announcement


April 21, 2014 Regular Meeting at 6:30 PM

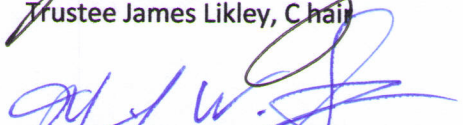
**Schmidt makes a motion to adjourn; seconded by Likley.**

**Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.**

Respectfully submitted by:

Cheryl A. Porter, Zoning Secretary

  
Trustee James Likley, Chair

  
Trustee Michael Schmidt

  
Trustee William Thombs